

San Cristobal Neighborhood Association
Policy Governing Usage of the Community Room and/or Kitchen
Non-Commercial Use

- A. The SCNA Board settled on the following rental charges at its August 6, 2019 meeting:
- a. Community room for **private** events:
 - \$50 for refundable cleaning deposit for each room.*
 - \$30 for community room/day.**
 - \$30 for use of the kitchen/day depending on availability.
 - b. **Funerals:** \$50 refundable cleaning deposit only; no rental fee.
 - c. **Events open to the public of interest** to the entire community will ask for a donation. (It is up to the SCNA to decide if the event benefits the entire community). A suggested donation would be \$10 for an hour-long meeting.
 - d. All board meetings (SCNA, SCMDWCA, Acequia, Fire Dept.) are by donation.
- B. Requests for Using SCCC (*excluding* commercial kitchen usage by a food handler): Mary Gilroy is main contact (776-8450); JR Logan will be second; Fran Reynolds will help as needed.
- C. Those scheduled to use the commercial kitchen at the same time as a community member's request to use it will need to be flexible, especially in the event of a funeral reception.
- D. No alcohol use or smoking is ever allowed on SCCC property; these items are prohibited by the insurance policy held by the SCMDWCA, as per Theresa Medina Mitchell, Treasurer.

*For a complete cleaning refund, the kitchen must be cleaned to meet the standards set by the NM Environmental Dept. All trash must be taken off the premises.